

**BOTSWANA POWER CORPORATION**



**BOTSWANA POWER CORPORATION- GENERATION MORUPULE B  
POWER STATION**

**TENDER FOR THE PROCUREMENT OF A SERVICES CONTRACTOR FOR THE  
PROVISION OF SERVICES FOR THE STATUTORY INSPECTION OF LIFTING  
EQUIPMENT AND ELEVATORS AT MORUPULE B POWER STATION (3 YEAR  
CONTRACT)**

**TENDER REFERENCE NO: 7382/24**

**Date: 19 August 2025**

<b>NAME AND ADDRESS DETAILS OF PROCURING ENTITY AND OR ITS AGENT PREPARING THE DOCUMENTS</b>	
<b>PROCURING ENTITY</b>	<b>AGENT</b>
<b>BOTSWANA POWER CORPORATION</b>  <b>Botswana Power Corporation Motlakase House, Macheng Way, Light Industrial Sites, Plot 1222, Gaborone P O Box 48, Gaborone Botswana</b>	<b>Lesego L Keolebogile Morupule Power Stations -Palapye Private Bag 007, Palapye Tel: 494 3473 Cell: 75658926 E-mail : <a href="mailto:keolebogilel@bpc.bw">keolebogilel@bpc.bw</a></b>

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<b>TENDER REFERENCE NO:</b> <b>7382/24</b>	<b>TENDERING PROCEDURES</b>
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T1.1 Tender Notice and Invitation to Tender

T1.2 Tender Data

T1.3 Standardised Conditions of Tender

<b>REPUBLIC OF BOTSWANA</b>	<b>TENDERING PROCEDURES</b>	<b>T1.1 TENDER NOTICE and INVITATION TO TENDER</b>
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• **Tender Reference No.7382/24**

**Tender Title:** A Tender for The Procurement of a Services Contractor for The Provision of Services for Statutory Inspection of Lifting Equipment & Elevators at Morupule B Power Station (3 Year Contract)

- **Sealed Tender offers are invited For** a Tender for The Procurement of a Services Contractor for The Provision of Services for Statutory Inspection of Lifting Equipment & Elevators at Morupule B Power Station (3 Year Contract)

**SYNOPSIS**

Morupule B Power Station operates a wide range of lifting equipment and elevators essential for its power generation and maintenance activities. To ensure compliance with the **Botswana Factories Act (Chapter 44:01)** and to uphold the highest safety standards, Morupule B has implemented a structured inspection and maintenance program for all lifting equipment and elevators.

In accordance with the Factories Act requirements:

- **Statutory inspections** of all lifting equipment and elevators are conducted **every six (6) months** by a **competent and certified inspector**. This ensures that all equipment is fit for use, structurally sound, and mechanically safe.
- **Colour coding** of lifting equipment is carried out at **three (3) month intervals**. This system allows for easy visual identification of the inspection status and promotes prompt removal of untested or unsafe equipment from service.
- All lifting devices are **clearly marked with safe working loads**, and **operated only by trained personnel**, as stipulated under Section 35 of the Factories Act.
- **Inspection certificates** and **maintenance records** are maintained and readily available for review by statutory authorities and internal audits.
- Immediate **reporting and investigation** of lifting equipment faults, failures, or near misses is enforced to maintain workplace safety.

Morupule B's proactive approach—anchored in strict adherence to the six-month statutory inspection regime and the quarterly colour coding system—not only fulfils legal obligations but also significantly enhances the reliability, safety, and operational readiness of its lifting equipment and elevators.

Through these measures, Morupule B reinforces its commitment to protecting the lives of its employees, safeguarding assets, and ensuring continuous power generation operations.

Given this synopsis, it is recommended to carry out statutory inspection for lifting equipment & elevators at Morupule B Power Station.

- The Procuring Entity is **Botswana Power Corporation, Generation Morupule B**.

- Procurement Method is: **Open Domestic Procurement Method restricted to 100% citizen owned companies in Botswana.**

- Tenderers who are domiciled in Botswana must, to be considered for the award of the contract, be registered with the Public Procurement Regulatory Authority in the following categories:

**Code 08-Mechanical Engineering Works**

**Sub code (s) 03-Lifts, hoists and escalators**

*PPRA registration is subject to online registration verification.*

- The tender is reserved for citizens or citizen contractors as stated under Section 76 (2) of the Public Procurement Act.

The physical address for collection of tender documents is **Botswana Power Corporation, Motlakase House, Macheng Way, Light Industrial Sites, Plot 1222, Gaborone, Botswana.**

- Documents will be sent via email during working hours between 07:30hrs and 16:30hrs. Proof of purchase to be provided via email to [chatsamad@bpc.bw](mailto:chatsamad@bpc.bw) and [keolebogilel@bpc.bw](mailto:keolebogilel@bpc.bw)
- A non-refundable deposit of BWP 250 payable by cash made out in favor of the Botswana Power corporation stated in the tender document is required on collection of the tender documents.
- Youth will be required to pay a non-refundable deposit of BWP 125 (Proof or documentation that the bidder falls within the youth category to be provided).

Alternatively, payments can be made to the following banking details:

BANK:	STANBIC BANK BOTSWANA
ACCOUNT:	9060001431256
BRANCH:	Fairgrounds
SWIFT CODE:	SBICBWGX

OR

ACCOUNT NAME:	BOTSWANA POWER CORPORATION
BANK:	ABSA BOTSWANA (CURRENT ACCOUNT)
ACCOUNT NO:	307 1339
BRANCH:	CORPORATE

OR

ACCOUNT NAME:	BOTSWANA POWER CORPORATION
BANK:	ACCESS BANK
ACCOUNT NO:	330 590 539 0701
BRANCH:	FAIRGROUNDS

Payment should reference the tender number of the tender being purchased. Proof of payment should be sent to the following for request to be sent tender documents via email:

Ms. Debbie Chatsama Tel: +267 360 3726 Email: [chatsamad@bpc.bw](mailto:chatsamad@bpc.bw) copied to Lesego Keolebogile: Tel No 494 3473 Email: [keolebogilel@bpc.bw](mailto:keolebogilel@bpc.bw)

- Queries or clarifications relating to the issuance of these documents may be addressed in writing not later than 5 days before the tender closing date to Ms. Debbie Chatsama [chatsamad@bpc.bw](mailto:chatsamad@bpc.bw) Tel: +267-360-3726 and Ms. Lesego Keolebogile Tel No 494 3473 Email address [keolebogilel@bpc.bw](mailto:keolebogilel@bpc.bw)

- The closing date and time for receipt of sealed tender offers is **10:00** hours on the **10 September 2025**.

- Late tender offers will not be accepted.

- The Bid Submission Method is: **Single Envelope Submission Method** in which a tenderer's financial and technical offers are submitted together in one sealed envelope.

- Submit one (1) **original tender document** marked "ORIGINAL" and **2 duplicate copies** of the original document marked "COPY" and **soft copy (USB)** in one sealed envelope clearly marked:

**"Tender Reference No. 7382/24 A Tender for The Procurement of a Services Contractor for The Provision of Services for Statutory Inspection of Lifting Equipment & Elevators At Morupule B Power Station (3 Year Contract)"**

And shall be delivered to

**Botswana Power Corporation  
Procurement Office  
Plot 1222, Nkrumah Road  
Light Industrial Site  
Gaborone**

The name and address of the bidder should be clearly marked on the envelope.

**The Public Procurement Regulatory Authority Standardised Conditions of Tender for Supplies shall apply to this procurement, for which all the applicable Tender Data is contained in the tender document.**

{Notwithstanding anything in the foregoing, the Botswana Power Corporation is not bound to accept the lowest or any tender offer.}

DocuSigned by:

*Mosepele Setilo*

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**Mr Mosepele Setilo**

**Supply Chain Manager -Generation  
Botswana Power Corporation**